

## **Confirmation of aviation training requirements**

To be completed by the approved entity aviation security manager

Dear Sir / Madam

NCASP and EU regulation 2015/1998 and its amending bodies require that no one may provide access to aviation security training content unless there is written evidence that a background check has been successfully completed, which include:

- Establish the person's identity on the basis of documentary evidence.
- Cover criminal records in all states of residence during at least the preceding 5 years.
- Cover employment, education and any gaps greater than 28 days during at least the preceding 5 years.

We require the designated security manager to complete the below written confirmation that the required checks have been completed/ validated and there is an operational need for aviation security training.

Can you please complete the below required information by printing out the letter, completing and uploading it to your online company profile or emailing it back to [info@aviationcourses.ie](mailto:info@aviationcourses.ie) .

Alternatively, if you are a company/ sub- contractor or individual working on behalf of an approved entity, you will be required to forward this form onto them for completion and then return it via email to [info@aviationcourses.ie](mailto:info@aviationcourses.ie)

**Classroom / Online training cannot commence until we have verified the below details.**

Approved entity Company Name

Entity Approval number

Designated Aviation Security Manager

Aviation Security Manager Email

Please state the full name of the Contract Company or individuals working on behalf of the above-named entity (If Applicable)

Aviation Security Manager Signature\_\_\_\_\_

Date\_\_\_\_\_

